

NTA LIFE CLAIM PACKET



ONLINE CLAIM SUBMISSION IS NOW AVAILABLE

Submit claims online through your MyNTALife account!

Included in this packet you will find:

- 1. Instructions for Completing the Health, Accident, and Disability Claim Form
- 2. Health, Accident, and Disability Claim Form
- 3. Authorization for the Release of Health-Related Information Form

Direct Deposit: Receive claim payments faster

- Fast and Convenient
 - Claims payments are deposited directly into your account. No more waiting by the mailbox or driving to the bank.
- Sign Up Today
 - Simply complete the *Direct Deposit/ACH Agreement* form in the "Forms" section of ntalife.com and submit with your claim forms. We will do the rest. It's that easy!
- Already Signed Up?

You don't have to do a thing. We will use your most recent election or you can make changes to your preferences through your MyNTALife account.

MyNTALife: Access and convenience in one place

Start experiencing the benefits of a **MyNTALife** account today:

- Fast and convenient access
- Pay premiums
- File and manage Claims
- Update your **Profile** and **Communication** delivery **Preferences**
- Manage Direct Deposit elections

and more...

Visit us at **ntalife.com** and register for your account today!

THANK YOU FOR CHOOSING NTA LIFE!

Questions? We're here to help. **888.671.6771**

How to Complete and Submit a Health, Accident, & Disability Claim Form

GENERAL TIPS FOR COMPLETING AND SUBMITTING A CLAIM FORM

- -Fully complete each page of the claim form. Unanswered or incomplete items can cause a delay in processing.
- -Read all instructions before filling out the claim form.
- -Submit the completed form as directed at the bottom of the form.

PAGE ONE: CLAIMANT STATEMENT

- 1. List the policy number for each policy on which you are filing a claim.
- 2. Fully complete the **Policyowner Information** section.
- 3. Fully complete the **Patient Information** section.
 - -The Patient is the covered individual who received medical treatment and/or services.
- Fully complete each applicable section under Information Concerning Accident,
 Disability or Sickness (i.e. To claim benefits on a disability policy, complete
 the "Filing a Claim for a Disability Policy" section).
- 5. Sign and date the bottom of the form.
 - -Before signing, review page 3 for the fraud warning for your state.
 - -A parent or legal guardian must sign if the patient is under 18 years of age.

PAGE TWO: ATTENDING PHYSICIAN'S STATEMENT & EMPLOYER'S STATEMENT

- 6. Complete the **Policyowner** and **Patient Information** sections.
- 7. Submit a copy of the **Attending Physician Statement** section to your physician for completion.
- 8. For disability claims only: Submit a copy of the **Employer Statement** section to your employer for completion.

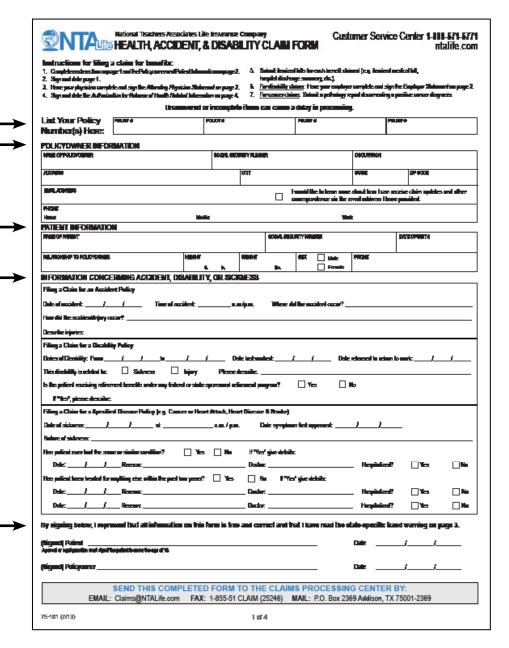
PAGE THREE: STATE-SPECIFIC FRAUD WARNING

9. This page contains the state-specific fraud warning reviewed in step 5.

PAGE FOUR: AUTHORIZATION FOR RELEASE OF HEALTH-RELATED INFORMATION

10. Review and sign the Authorization For Release of Health-Related Information form.

*The arrows, which correspond with the numbered instructions, indicate where to fill in the requested information on the claim form.



PAGE ONE: CLAIMANT STATEMENT

75-101-IN (4/17) Page 1 of 3

POLICY OWNER'S NAME		: To be completed by t	POLIC	Y#	PATIENT NAME	
ATTENDING DUVEICAN	STATEMENT, To be	/ /	andina	Dhysisian		
ATTENDING PHYSICAN : DATE OF FIRST SYMPTOM (IF SICKNESS)	STATEMENT: 10 DE	DATE FIRST CONSULTED FOR THIS	CONDITION	HAS PATIENT EVER HAD SAME OF	R SIMILAR SYMPTOMS?	☐ Yes
OR DATE OF INJURY	1 1	, ,		IF "YES" PLEASE GIVE THE DATE:	1	1
NAME AND ADDRESS OF REFERRING PHYS	SICIAN (IF APPLICABLE)					
			1		I	
NAME AND ADDRESS OF HOSPITAL WHERE	: SERVICES RENDERED (IF APPLIC	CABLE)	D	ATE ADMITTED / /	DATE	DISCHARGED /
			_			
Diagnosis or Nature of Sickness	or injury					ICD-9 or ICD-
2.						
3.						
Is this condition related to pregna	ncy? Yes LM	IP:/	Date of I	Delivery://	Method	of delivery:
Date of Place o Service Service			e Medical Services	Procedures Provided		Charg
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1 1	1					
FUNCTIONAL LIMITATIONS (i.e. physical		/ to//	eriods of tim	ne)		
CURRENT TREATMENT PLAN						
ADDITIONAL COMMENTS						
Provider and Physician Informati		required for all claim types)		I au	HONE ()	
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PHYSICIAN PRINTED NAME	·	SPECIALTY		PH	YSICIAN'S FEDERAL ID	#
				PATIENT ACCOU	NT#	
PHYSICIAN'S SIGNATURE		Date	1	1		
PHYSICIAN'S SIGNATURE		by the Detient's Empl	over for			
X EMPLOYER STATEMENT		by the Patient's Empi	.,	I PI	HONE ()	-
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EMPLOYER STATEMENT DATE STOPPED WORK DUE TO DISABILITY	Y NAME OF EMPLOYER EMPLOYER ADDRESS	LOYMENT-RELATED ACTIVITIES?		DYSE SEEKING BENEFITS UNDER 1		ON OR A SIMILAR

PAGE TWO: ATTENDING PHYSICIAN AND EMPLOYER STATEMENT

STATE SPECIFIC FRAUD WARNINGS

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Please review the following fraud warning for your state before signing the Claimant Statement on page 1.

Abolta Warning: A person who browingly and with intent to injure, defeated or deserve an insurance company files a claim containing false, incomplete or misterding information may be processed under state two.

Arizona-Warning: For your protestion Arizona law requires the following statement to appear on this form. Any preson who knowingly presents a label or invadalent claim for payment of a less is subject to priminal and circl penalties.

California-Warning: For your protection, California law requires the following to appear on this form: Any present who browingly presents a false or feachded chaim for the payment of a less is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado Warning: It is introdul to browingly provide false, incomplete or misteraling facts or information to an insurance company for the purpose of defeating or attempting to defeat the company. Provides may include imprisorment, times, denied of insurance and civil attemptes. Any insurance company or agent of an insurance company who browingly provides false, incomplete or indicating lasts or information to a policyleidor or claimant for the purpose of defeating or attempting to defeated the policyleidor or claimant with regard to a selficient or among payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

Debreum, Idaho, Indiana, and Obbitoma-Warring. Any person who browingly, and with intent to injure, defenual or deserve any insurer, files a statement of claim combining any false, incomplete or misleading information is quilty of a felony.

Florida-Warning, Any pesson who knowingly and with intent to injure, defined or deserve any insurer files a statement of claim or an application containing any false, incomplete or michaeling information is guilty of a felony of the fixed degree.

Kontrolly-Warning Any person who bearingly and with intent to defead any insurance company or other person files a statement of claim containing any materially laber information or concesses, for the purpose of misleading, information concerning any fact material thereto commits a foundment insurance act, which is a prime.

Baino, Termono, Virginia, and Washington Warning: It is a cinne to browingly provide false, incomplete or misleading information to an insurance company for the purpose of defocuting the company. Perofiles may include impressment, fires or a denial of insurance benefits.

Binnesta Warning A pesson who fles a claim with intent to defeated or helps commit a found against an insurer is quity of a crime.

New Jerony-Warning. Any person who knowingly files a statement of china containing any false or misteading information is subject to criminal and child persolies.

New Musics Warning. Any pesson who browingly presents a false or foundant chiru for payment of a loss or benefit or browingly presents false information in an application for insurance is quity of a owner and may be subject to sivil lines and crimical penalties.

New York-Warning. Any person who browingly with intent to defeated any instance company or other person files an application for instance or statement of claim containing any materially labe information or concease for the purpose of mixturding, information concerning any last threeful, committee in formation and, which is a caime, and shall also be subject to a civil penalty not to exceed five frameand dollars and the stated value of the claim for each such violation.

Otio-Warning: Any person who, with intent to definant or browing that he is facilitating a frant against an insurer, submits an application or ties a claim containing a labe or deceptive statement is quilty of insurance feard.

Penanylyania-Warning. Any person who tocoringly and with intent to defeate any insurance company or other person files an application for insurance or statement of claim containing any materially later information, or concerning the person of mideading, information concerning any fact material fluoreto commits a featurent insurance act, which is a crime and subjects such person to criminal and civil penallies.

Timan-Warning: Any present who browingly presents a fake or frauduled chain for the payment of a loss is guilly of a crime and may be subject to fines and confinement in state prison.

All Other Status Warning. Any person who trensingly presents a late or fraudulent chain for payment of a less or benefit or treasingly presents lates information in an application for insurance is guilty of a prime and may be subject to lines and confinement in prison.

3 of 4

PAGE THREE: STATE-SPECIFIC FRAUD WARNINGS

75-101-B (4/17) Page 2 of 3

AUTHORIZATION FOR RELEASE OF HEALTH RELATED INFORMATION

This Authorization Complies with HIPAA Privacy Rule

By executing this Authorization, I authorize all health care providers that have been involved in my care, diagnosis or treatment (including, but not limited to, physicians, hospitals, clinics, medical practitioners, Pharmacy Benefit Managers, other medically related facilities, other insurance companies, and MIB, Inc.) to disclose all medical records (including, but not limited to, patient histories, progress notes, test results, x-rays and other diagnostic information) and all pharmacy records to employees of National Teachers Associates Life Insurance Company ("NTA Life") and affiliated entities (including its reinsurers) involved in determining eligibility for an insurance policy or processing a claim. This Authorization may be required to obtain an insurance policy or to determine eligibility for benefits.

NTA Life and affiliated entities may disclose my medical records and the information contained in those medical records to business associates, affiliated third parties, or other organizations (such as reinsurers), for the purposes stated above and as permitted by law. I also understand that when my medical records and the information contained in those medical records are disclosed pursuant to this Authorization, they may be re-disclosed and may no longer be protected by federal privacy laws. I also, authorize NTA Life, or its reinsurers, to make a brief report of my protected health information to MIB.

I understand that I may revoke this Authorization in writing, except to the extent that National Teachers Associates Life Insurance Company or an affiliated entity has acted in reliance upon this Authorization. My revocation in writing must be submitted to:

National Teachers Associates Life Insurance Company Attn: Director of Compliance 4949 Keller Springs Road • Addison, Texas 75001

This Authorization will expire two (2) years from the date that this Authorization is signed.

I understand that I have the right to a copy of this Authorization and I agree that a copy of this Authorization is as valid as the original.

Policy Number

PAGE FOUR: AUTHORIZATION FOR RELEASE OF HEALTH-RELATED INFORMATION

75-101-IN (4/17) Page 3 of 3

Please fully complete the claim form to avoid any delays in processing your request for policy benefits.

If you have any questions regarding the completion of this form please contact our Customer Service Center, toll-free, at **1.888.671.6771**. One of our Associates will be glad to assist you.

Customer Service Center 1-888-671-6771 ntalife.com

Instructions for filing a claim for benefits:

- 1. Complete each section on page 1 and the Policyowner and Patient Information on page 2.
- 2. Sign and date page 1.
- 3. Have your physician complete and sign the Attending Physician Statement on page 2.
- 4. Sign and date the Authorization for Release of Health Related Information on page 4.
- Submit itemized bills for each benefit claimed (e.g. itemized medical bill, hospital discharge summary, etc.).
- 6. For disability claims: Have your employer complete and sign the Employer Statement on page 2.
- 7. For cancer claims: Submit a pathology report documenting a positive cancer diagnosis.

Unanswered or incomplete items can cause a delay in processing.

List Your Policy Policy	PC	DLICY#		POLICY#	PO	LICY#	
Number(s) Here:							
POLICYOWNER INFORMAT	TION	000111 0501	JRITY NUMBER		Laccupation		
NAME OF POLICYOWNER	LICYOWNER				OCCUPATION		
ADDRESS		•	CITY		STATE	ZIP CODE	
EMAIL ADDRESS				I would like to learn more correspondence via the			es and other
PHONE Home: () -	Mobile:	()	-	Wor	k: ()	-	
PATIENT INFORMATION NAME OF PATIENT			SOCIAL SEC	CURITY NUMBER		DATE OF BIRTH	
						/	1
RELATIONSHIP TO POLICYOWNER	HEIGHT ft.	in.	WEIGHT lbs.	SEX Male Female	PHONE ()	-	
INFORMATION CONCERNI	NG ACCIDENT, DISABILITY,	OR SICK	NESS				
Filing a Claim for an Accident Po	licy						
Date of accident://	Time of accident:		a.m. p.m.	Where did the accident	occur?		
How did the accident/injury occur?							
Describe injuries:							
Filing a Claim for a Disability Pol	icy						
Dates of Disability: From/_	/to//_	Da	te last worked:	_// Date	released to return	to work:/_	
This disabililty is related to:	Sickness Injury	Please d	lescribe.				
Is the patient receiving retirement b	enefits under any federal or state-sp	onsored reti	rement program?	YES	NO		
If "Yes", please describe:							
Is the disability/condition a result of	employment-related activities?	YES	NO If yes, is the	e patient seeking Worker's	Compensation be	nefits? YES	NO
Filing a Claim for a Specified Dis	ease Policy (e.g. Cancer or Heart /	Attack, Hea	rt Disease & Stroke)				
Date of sickness:/	_/ at	_ a.m.	p.m.	Date symptoms first ap	peared:/		
Nature of sickness:							
Has patient ever had the same or s	imilar condition? YES	NO	If "Yes" give deta	ails:			
Date:/ R	eason:		Doctor:		_ Hospitalized?	YES	NO
Has patient been treated for anything	ng else within the past two years?	YES	NO If "	Yes" give details:			
Date:/ R	eason:		Doctor:		_ Hospitalized?	YES	NO
Date:/ R	eason:		Doctor:		_ Hospitalized?	YES	NO
By signing below, I represent	that all information on this fo	rm is true	and correct and t	hat I have read the s	tate-specific fra	aud warning on	page 3.
						, ,	. •
(Signed) Patient A parent or legal guardian must sign if the patient	nt is under the age of 18.				Date	//_	
(Signed) Policyowner					Date	1 1	

SEND THIS COMPLETED FORM TO THE CLAIMS PROCESSING CENTER BY:

75-101-CF (4/17) 1 of 3 Claimant's Statement

MAIL: P.O. Box 2369 Addison, TX 75001-2369

FAX: 1-855-51 CLAIM (25246)

Customer Service Center 1-888-671-6771 ntalife.com

HEALTH, ACCIDENT, & DISABILITY CLAIM FORM

POLICYOWNER & PATIENT IN	NFORMATION: To b										
POLICY OWNER'S NAME	DATE OF BIRTH	POLIC	(#		PATIENT NAME						
ATTENDING PHYSICIAN STA	TEMENT: To be co	mpleted by the Atter	ndina Physi	cian		1					
DATE OF FIRST SYMPTOM (IF SICKNESS)		DATE FIRST CONSULTED FOR	<u> </u>		EVER HAD SAME (OR SIMILAR SYMP	TOMS?	Yes No			
OR											
DATE OF INJURY /	.1	IF "YES" PLEA	SE GIVE THE DATE	:	/	1					
NAME AND ADDRESS OF REFERRING PHYSICIA	AN (IF APPLICABLE)										
NAME AND ADDRESS OF HOSPITAL WHERE SERVICES RENDERED (IF APPLICABLE)							DATE DISCHARGE	:D			
					_/	/					
Diagnosis or Nature of Sickness or Inju	ıry						ICI	D-9 or ICD-10 Code			
1.											
2.											
3.											
Is this condition related to pregna	Yes ancy? No L	MP/	Date of D	elivery		Met	hod of deliver	y: Vaginal C-Section			
Date of Place of	Date of Place of Describe Medical Pr						al Procedures				
Service Service	CPT Code		and Services	Provided				Charges			
1 1											
1 1											
1 1											
For Disability Claims, please f	ill out the following:										
DATES OF TOTAL DISABILITY (UNABLE TO WO	DRK) DATES OF PARTIA	DISABILITY			D TO RETURN		T SCHEDULED OF	FICE VISIT FOR THIS			
/to/		to/	TO WOR	`/		CONDITION					
FUNCTIONAL LIMITATIONS (i.e. physical hind	derances such as the inabil	ity to walk or stand for extend	ed periods of tin	e)		•					
CURRENT TREATMENT PLAN											
ADDITIONAL COMMENTS											
PROVIDER NAME PROVIDER ADDRESS							PHONE () -				
							FAX () ' -				
PHYSICIAN PRINTED NAME SPECIALTY						PHYSICIAN'S FEDERAL ID #					
PHYSICIAN'S SIGNATURE	1	PATIENT ACCOUNT #									
EMDLOVED STATEMENT, To	he completed by th	Date	<u>'</u>								
EMPLOYER STATEMENT: To DATE STOPPED WORK DUE TO DISABILITY	INAME OF EMPLOYER	ne Patient's Employe	r		T F	PHONE (1				
/ / /						FAX () -					
DATE RETURNED TO WORK	EMPLOYER ADDRESS				<u> </u>	,					
	ITV/TUAT ADOOF FOR THE	OWNER DELATED ACT.	lio Tue ever	/EE 0EE/:::2 =	ENERITA I PIESE	NODI/EDIA COLLI	DENOATION OF 1	IMILAD EMPLOYEE			
IS THE EMPLOYEE OFF WORK DUE TO DISABIL YES NO	ITY THAT AKUSE FROM EMPLO	JYMENI-RELATED ACTIVITIES?	SPONSORED		ENEFITS UNDER V	WORKER'S COMI NC		IMILAR EMPLOYER			
SIGNATURE/TITLE OF OFFICIAL REPRESENTA	ATIVE										
						Date	1	1			

SEND THIS COMPLETED FORM TO THE CLAIMS PROCESSING CENTER BY:

STATE SPECIFIC FRAUD WARNINGS

Please review the following fraud warning for your state before signing the Claimant Statement on page 1.

Alaska-Warning: A person who knowingly and with intent to injure, defraud or deceive an insurance company files a claim containing false, incomplete or misleading information may be prosecuted under state law.

Arizona-Warning: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

California-Warning: For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado-Warning: It is unlawful to knowingly provide false, incomplete or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

Delaware, Idaho, Indiana, and Oklahoma-Warning: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

Florida-Warning: Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

Kentucky-Warning: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Maine, Tennessee, Virginia, and Washington-Warning: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Minnesota-Warning: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Jersey-Warning: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

New Mexico-Warning: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York-Warning: Any person who knowingly with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio-Warning: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Pennsylvania-Warning: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Texas-Warning: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

All Other States-Warning: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

AUTHORIZATION FOR RELEASE OF HEALTH RELATED INFORMATION

This Authorization Complies with HIPAA Privacy Rule

By executing this Authorization, I authorize all health care providers that have been involved in my care, diagnosis or treatment (including, but not limited to, physicians, hospitals, clinics, medical practitioners, Pharmacy Benefit Managers, other medically related facilities, other insurance companies, and MIB, Inc.) to disclose all medical records (including, but not limited to, patient histories, progress notes, test results, x-rays and other diagnostic information) and all pharmacy records to employees of National Teachers Associates Life Insurance Company ("NTA Life") and affiliated entities (including its reinsurers) involved in determining eligibility for an insurance policy or processing a claim. This Authorization may be required to obtain an insurance policy or to determine eligibility for benefits.

NTA Life and affiliated entities may disclose my medical records and the information contained in those medical records to business associates, affiliated third parties, or other organizations (such as reinsurers), for the purposes stated above and as permitted by law. I also understand that when my medical records and the information contained in those medical records are disclosed pursuant to this Authorization, they may be re-disclosed and may no longer be protected by federal privacy laws. I also, authorize NTA Life, or its reinsurers, to make a brief report of my protected health information to MIB.

I understand that I may revoke this Authorization in writing, except to the extent that National Teachers Associates Life Insurance Company or an affiliated entity has acted in reliance upon this Authorization. My revocation in writing must be submitted to:

National Teachers Associates Life Insurance Company Attn: Director of Compliance 4949 Keller Springs Road • Addison, Texas 75001

This Authorization will expire two (2) years from the date that this Authorization is signed.

I understand that I have the right to a copy of this Authorization and I agree that a copy of this Authorization is as valid as the original.

Signature of Individual Whose Information is to be Disclosed

Printed Name of Individual

Policy Number